



ANA LIFFEY DRUG PROJECT

JOB DESCRIPTION:

POST:	Relief Worker (Dublin)
HOURS:	variable
SALARY:	€14.85 per hour
RESPONSIBLE TO:	Team Leader (Dublin)
RESPONSIBLE FOR:	The effective delivery of services at Ana Liffey Drug Project.

ANA LIFFEY DRUG PROJECT

Vision

Our vision is for a society where all people affected by problem substance use are treated with dignity and respect and have access to quality services.

Mission

Our mission is to work with people affected by problem substance use and the organisations that assist them. We do this to reduce harm to individuals and society, and to provide opportunities for development of those individuals and organisations.

Values

<p>The Ana Liffey neither promotes nor denounces substance use but seeks to respond to problems associated with it.</p> <p><i>What this means:</i></p> <ul style="list-style-type: none">• We support people to reduce harm• We respond to peoples needs• We recognise the potential of the people we work with• We provide evidence based responses• We are innovative.	<p>The Ana Liffey believes in rights and responsibilities.</p> <p><i>What this means:</i></p> <ul style="list-style-type: none">• We believe in supporting people to know their rights• We believe in encouraging people to take responsibility• We treat all people who come into contact with Ana Liffey with dignity and respect.
<p>The Ana Liffey is pragmatic.</p> <p><i>What this means:</i></p> <ul style="list-style-type: none">• We turn words into actions• What matters is what we do• We identify, take and manage risks• We are solution focused• We deliver on our commitments.	<p>The Ana Liffey aims to make a positive contribution to society.</p> <p><i>What this means:</i></p> <ul style="list-style-type: none">• We actively engage in the promotion of a partnership approach• We are open and accountable• We are a quality led organisation and a leader in good professional practice• We have a local, national and international perspective.

JOB SUMMARY

Working as part of one of the Dublin Teams and under the guidance of a Team Leader, the main focus of responsibility is the efficient and effective delivery of our services in Dublin. Through access to a structured package of care, intervention and support, this service will provide direct service provision to adults and their families who are actively using, or have previously used drugs. You will be responsible for providing effective delivery of direct services to the people who use our services; ensuring a warm and welcoming service is provided.

Whilst the organisation takes every step possible to ensure the safety of it's staff, it is important to be clear that due to the nature of the work carried out at the Ana Liffey Drug Project, it is possible that you will experience aggression in the work place from the people who use our services and there is a risk that you may be verbally or physically assaulted. You will receive training in how to avoid and manage these situations; however in the unfortunate event of an assault taking place, the organisation will provide appropriate support to assist you to overcome this under the Violence in the Workplace policy.

DUTIES AND RESPONSIBILITIES

1. SERVICE DELIVERY

- 1.1 To establish effective working relationships with service users.
- 1.2 To treat service users and their children with dignity and respect at all times.
- 1.3 To offer practical support to service users and their children who access the project.
- 1.4 To advocate on behalf of service users as appropriate
- 1.5 To work as part of a Multi-Disciplinary project team engaging with service users and their families in various settings external to the Ana Liffey Drug Project.
- 1.6 To provide crisis interventions and care plan support to service users in accordance with Ana Liffey guidelines.
- 1.7 To make referrals to internal and external services as appropriate.
- 1.8 To provide group and/or one to one inputs in other services as required by a manager.
- 1.9 To provide assertive outreach, including a range of interventions in Dublin to the Ana Liffey service user group,.
- 1.10 To report any child protection incidents or concerns to the Team Leader.
- 1.11 To use professional skills within service delivery as directed by the Team Leader.
- 1.12 To ensure that all services are delivered according to the Ana Liffey quality standards framework.
- 1.13 To ensure a safe and secure environment and maintain high standards of care.
- 1.14 To liaise with, and take a positive active role within the local community.
- 1.15 To ensure that work carried out is consistent with Ana Liffey's mission, vision, values and ethos.

2. TEAM WORK

- 2.1 To work as part of a multi-disciplinary team in a 'low threshold – harm reduction' service, in co-operation with other team members with the aim of ensuring that the Ana Liffey delivers the highest quality service possible to our service users.
- 2.2 To attend and participate in review days as required.

3. ADMINISTRATION

- 3.1 To keep and maintain effective record systems in relation to keyworking and other client interventions as required.
- 3.2 To assist the Team Leader in the collation of statistics as required.